Frequently Asked Questions

1. **I don't live or work in the Netherlands. Can I apply?**
Probably! Contact us at dh@kb.nl and we'll discuss your options. We're also opening up the call for remote residency, so you don't have to spend the whole period in the Netherlands. You do have to be eligible to work in the EU as we cannot aid with the application of a visa.

2. **I want to use my own dataset. Is that possible?**
Sure! You may also use one of the datasets of the KB or existing datasets from your field.

3. **I don't know how to code, is that a problem?**
Not at all. We have skilled research software engineers who can help you with your project or we will try to find a match for you if you prefer someone else. This would mean submitting as a team and will cut the budget in half. Reach out to us to discuss the options.

4. **I don't speak Dutch. Is your content still interesting to me?**
That depends on your research question. It might not be so appealing to linguists, but could offer a novel collection for computer scientists. Contact us to see which collections we have and we can discuss what might be the most interesting set for you.

5. **Can I submit a project that I've submitted previously (at another institution)?**
We'd like you to submit an original idea. It can be one you have had lying around for some time, but we'd appreciate projects that haven't been done before. Projects that have been previously entered into a similar program should be changed to match our criteria before resubmitting.

6. **Can I also work fulltime on my project for a period of 3 months?**
We prefer you to work part-time so you can spend a total of 6 months with us. This also allows you to continue your research or teaching obligations at your university. We found that time catches up quickly and having six months to work with us ensures time for processing and sometimes even holidays.

7. **Will you be able to reimburse any housing or hotel costs?**
Unfortunately, when you come from outside the Netherlands, we are not able to find and fund your housing or pay for your travel expenses to the KB. However, we do fund travel costs within the Netherlands allowing you to come to and work in the KB, the Hague, wherever you are based in the Netherlands. If you'll be doing the remote residency we will reimburse costs you make for your week-long visit up to a reasonable amount.

8. **I want to use my own programmer, can I?**
Yes, you can. We even encourage you to bring in extra people when you want to address a subject we're not experienced in. However, the budget remains the same, so it will have to be split between you and the extra people you bring in. We do ask that the whole team is available in the KB (or via remote working) for at least one day a week. If you want to know whether we can help you or if you should bring someone in, please contact us at dh@kb.nl.

9. **I don't know if my idea is what you're looking for. What can I do?**
You are welcome to contact us at dh@kb.nl to discuss your ideas and the possibilities.

10. **Can I submit more than one project?**
Please focus your efforts on one great project.

11. **Who will be judging the entries?**
The entries will be judged by an internal committee and then forwarded to an external committee of representative experts from TUD and KB.

12. **What will you judge my project on?**
We will judge the entries on criteria such as feasibility (technically, legally and practically), how the data will be showcased and used and whether the end results are of use for a wider community. Next to this, we will also look at the originality and quality of the proposal and the amount of support needed (and in this case, more is not necessarily worse!).

13. **What happens if you submit a plagiarized project?**
When we notice your project is plagiarized, we will not consider your application for placement. You are responsible for the originality and authenticity of the project, but we will keep our eyes open.

14. **What happens to any software I write for my project?**
All software in the projects, whether you or we write it, will be made available within the Future Libraries Lab, the <u>KB Lab</u> and/or KB <u>Github</u> page under an open source license.

15. **What happens to the data I collect/produce in my project?**
At the KB Lab we try to be as open as possible. All data produced in the programme is to be made available for research purposes, either through the Future Libraries Lab, the KB Lab, KB Data Services or DANS, and where possible will receive a CC-license.

16. **Can I publish any papers about the project?**
Yes, we even encourage you to do so, but do not make it mandatory. If necessary, we're happy to help. Please do publish in open access. If this is not possible, let us know so we can find a solution to open up your work.

17. **Can I work less than the required 0.5 fte on the project?**
Yes, if you have valid arguments (e.g. teaching, administration, management, or research outside of the subsidized project) why you cannot spend 0.5 fte on your KB Reseacher-in-residence project, the panel of experts can take this into account in their review.

18. **Can I spend less than 1 day a week at the KB during the project?**
Yes, if you have valid arguments (e.g. place of residence outside of the Netherlands, or research outside of the subsidized project abroad) why you cannot spend 1 day a week on KB premises, the panel of experts may take this into account in their review. However, you will be expected to work at the KB for a minimum of 4 visits of multiple days for the on-site residency. A remote residency might be a better fit for you.

19. **How does the remote residency work?**
This will be the second year that we will offer this as an option. We have some experience but it is still work in progress. We would like to organise a day in the week where the whole team is available via Microsoft Teams (the online collaborative platform used by the KB). Besides this, we ask you to come to the KB for a full working week near the end of your project to present your work to colleagues and peers and to put the finishing touches on the end results.